

Code of Conduct for Pupils for Online Sessions on Remote Working Platforms

This code of conduct outlines what we expect of pupils during online sessions.

Much of this echoes our expectations of pupils in lessons when in school and all of it is designed to help pupils gain the most benefit from online learning.

- I will only browse, download, upload or forward material that is related to my learning and as directed by my teachers.
- I will not use my email to create groups, initiate calls or initiate meetings and will end sessions when the teacher tells me to do so.
- I will check my Dojo regularly, with the help of my parent or carer, to keep track of online sessions and learning.
- During live online sessions my parent/carers will be close by, either in the room or a nearby room, with the door open.
- I understand that online sessions will be recorded but that the recordings will never be made public.
- I will not take photos of my screen or record online interactions in any way.
- I will make sure that when I am online I am supportive of my learning and the learning and wellbeing of others.
- When taking part in online sessions I will try to make sure that my environment is quiet and free from distractions
- The background (and foreground) is appropriate (be mindful of what is visible behind you/in front of you)
- I am suitably dressed.
- I remain attentive.
- I communicate in a courteous way at all times to both teachers and fellow pupils.
(Remember what we always say about social media, when you type something, 'it's always there and you can't take it back'. So be careful of what you say and write)

As a parent I will:

- Monitor my child's internet use and check that they are using technology safely
- Check my online protection systems to ensure their time online is as safe as possible
- Check that they understand the task they have been set. If not, I will give help and support where required
- Make sure my child is sitting comfortably and in the correct position to learn
- Ensure that they have a suitable amount of time away from the screen during the day
- Discuss their work with them after they have completed it

I consent to my child being able to take part in online live lessons and will ensure my child complies with the code of conduct above (please use parent mail form to agree).